



नीचे NIWE  
(ISO 9001:2008)

## NATIONAL INSTITUTE OF WIND ENERGY, CHENNAI Recruitment for various posts on contract mode

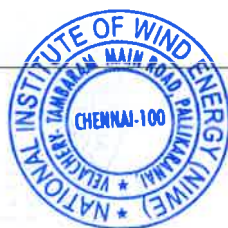
Advertisement No.04/2018

The National Offshore Wind Energy Policy – 2015 was notified as per the gazette notification dated 6<sup>th</sup> October 2015 for the development of offshore wind power development in India. National Institute of Wind Energy (NIWE), one of the arms of Ministry of New and Renewable Energy (MNRE), Govt. of India, has been designated as the Nodal Agency for the development of offshore wind energy in the country. As per the policy, NIWE requires to carry out the activities for offshore wind power development in the country. It is proposed to engage Indian Nationals to the following positions in different disciplines on **CONTRACT BASIS** with consolidated emoluments.

DETAILS OF POSTS	NO. OF POSTS	QUALIFICATION	JOB REQUIREMENT
Post Code: <b>PE (CE)</b> Name of the Post : <b>PROJECT ENGINEER</b>  Max. Age : 35 years  Consolidated Salary : Rs.50,000 – Rs.60,000	3	<b>Essential:</b> <ul style="list-style-type: none"><li>• First Class Bachelor's Degree in Civil Engineering</li><li>• Minimum two years experience in civil engineering works related to Offshore structures, Geophysical/ Geotechnical Environmental Impact Assessment studies.</li></ul> <b>Desirable:</b> <ul style="list-style-type: none"><li>• M.Tech in Structural Engineering/ Geotechnical Engineering/Environmental Engineering</li><li>• Working knowledge in structural design Software.</li></ul>	<b>(i) CIVIL WORKS RELATED TO OFFSHORE WIND ASSESSMENT:</b> <ol style="list-style-type: none"><li>1. Design, Execution and monitoring of offshore substructures (monopile &amp; platform)</li><li>2. Preparation of technical specification / tender documents for offshore foundation and structures.</li><li>3. Preparation of Technical specification / tender documents for geophysical and geo-technical studies.</li><li>4. Supervision and execution of the geo-technical studies</li></ol> <b>(ii) ACTIVITIES RELATED TO DEVELOPMENT OF OFFSHORE WIND FARMS IN DEMARCATED ZONES:</b> <ol style="list-style-type: none"><li>1. Call for proposals for development of offshore wind power projects in the specified blocks under International competitive Bidding (ICB).</li><li>2. Development of guidelines for project developers for offshore zone.</li><li>3. Preparation of technical specifications / tender document for environmental impact studies.</li><li>4. Supervision and execution of the environmental impact studies</li></ol>



			<b>III. CLEARANCES AND PROTOCOL</b> <ol style="list-style-type: none"> <li>1. Works related to clearances for studies and surveys from the concerned Ministries / Departments</li> <li>2. Works related to clearances for constructions of offshore sub-structure platform, met mast and wind turbine installation from the concerned Ministries / Departments.</li> <li>3. Facilitating project developers in getting clearances from concerned Ministries / Departments.</li> <li>4. Coordinating and monitoring of technical activities of the ongoing projects.</li> </ol>
Post Code: <b>PE (AP)</b> Name of the Post : <b>PROJECT ENGINEER</b> Max. Age : 35 years Consolidated Salary : Rs.50,000 – Rs.60,000	1	<b>Essential:</b> <ul style="list-style-type: none"> <li>• First Class M.Sc. Atmospheric physics/M.Sc Meteorology.</li> <li>• Minimum two years experience in the field of Wind Energy.</li> </ul>	<ol style="list-style-type: none"> <li>1. Working on simulation models for identifying the potential zones.</li> <li>2. Analysis of measured data and validation of model data for offshore related studies.</li> <li>3. Demarcation of blocks based on validated data of wind resource and other oceanographic studies.</li> <li>4. Estimating the offshore potential</li> </ol>
Post Code: <b>PE (GIS)</b> Name of the Post : <b>PROJECT ENGINEER</b> Max. Age : 35 years Consolidated Salary : Rs.50,000 – Rs.60,000	1	<b>Essential:</b> <ul style="list-style-type: none"> <li>• First Class Bachelor's degree in Geoinformatics / M.Sc in Geoinformatics</li> <li>(OR)</li> <li>Any B.E. / B.Tech / M.Sc. degree with M.E. / M.Tech in GIS / Geomatics / Remote Sensing &amp; GIS / Geoinformatics</li> <li>• Minimum two years experience in thematic mapping and land suitability analysis</li> </ul>	<ol style="list-style-type: none"> <li>1. Offshore mapping</li> <li>2. Demarcation of offshore wind energy blocks.</li> </ol>
Post Code: <b>PE (ME)</b> Name of the Post : <b>PROJECT ENGINEER</b> Max. Age : 35 years Consolidated Salary : Rs.50,000 – Rs.60,000	1	<b>Essential :</b> <ul style="list-style-type: none"> <li>• First Class Bachelor's Degree in Mechanical Engineering</li> <li>• Minimum two years experience in the field of Wind Energy.</li> </ul>	<ol style="list-style-type: none"> <li>1. Establishment of Experimental / Research Offshore Wind Turbines</li> <li>2. Load measurements and analysis as per IEC Standards</li> <li>3. Research in collaboration with industry for promotion of indigenous technology.</li> </ol>



		<b>Desirable :</b> <ul style="list-style-type: none"> <li>• M.Tech in Aeronautical Engineering / Engineering Design</li> <li>• Working knowledge of engineering design and simulation software.</li> </ul>	
<b>Post Code: PE (EE)</b>  <b>Name of the Post :</b> <b>PROJECT ENGINEER</b>  <b>Max. Age : 35 years</b>  <b>Consolidated Salary :</b> <b>Rs.50,000 – Rs.60,000</b>	1	<b>Essential :</b> <ul style="list-style-type: none"> <li>• First class Bachelor's Degree in Electrical &amp; Electronics Engineering</li> <li>• Minimum two years experience in the field of Wind Energy.</li> </ul> <b>Desirable :</b> <ul style="list-style-type: none"> <li>• M.Tech in Power Systems Engineering / Power Electronics</li> <li>• Working knowledge of power system simulation software/MATLAB</li> </ul>	<ol style="list-style-type: none"> <li>1. Establishment of Experimental / Research Offshore Wind Turbines</li> <li>2. Power performance measurements and analysis as per IEC Standards to monitor performance under various conditions.</li> <li>3. Power quality measurements and analysis as per IEC Standards.</li> <li>4. Research in collaboration with industry for promotion of indigenous technology.</li> </ol>
<b>Post Code: PE (EI)</b>  <b>Name of the Post :</b> <b>PROJECT ENGINEER</b>  <b>Max. Age : 35 years</b>  <b>Consolidated Salary :</b> <b>Rs.50,000 – Rs.60,000</b>	2	<b>Essential :</b> <ul style="list-style-type: none"> <li>• First Class Bachelor's Degree in Electronics &amp; Communication/ Electronics and Instrumentation / Instrumentation &amp; Control Engineering</li> <li>• Minimum two years experience in the field of Wind Energy / Offshore studies and survey.</li> </ul> <b>Desirable :</b> <ul style="list-style-type: none"> <li>• M.Tech in Instrumentation &amp; Control Engineering/ Process Control &amp; Instrumentation Engineering.</li> </ul>	<ol style="list-style-type: none"> <li>1. Establishment of Experimental / Research Offshore Wind Turbines</li> <li>2. Instrumentation work for offshore wind resource assessment/ power performance measurements/ load measurements as per IEC Standards</li> <li>3. Research in collaboration with industry for promotion of indigenous technology.</li> </ol>
<b>Post Code:</b> <b>PO (Accounts)</b>  <b>Name of the Post :</b> <b>PROJECT OFFICER (Accounts)</b>  <b>Max. Age : 35 years</b>	1	<b>Essential :</b> <ul style="list-style-type: none"> <li>• Bachelor's degree from a recognized University / Institution.</li> <li>• Minimum five years supervisory experience in general management, finance, accounts, budget,</li> </ul>	<ol style="list-style-type: none"> <li>1. Formulation of Budget Proposals</li> <li>2. Fund Management, Expenditure Management and budget control</li> <li>3. Calling of Proposals for development of offshore wind power projects</li> <li>4. Vetting of proposals for development of Offshore wind power projects</li> </ol>



<p>Consolidated Salary : Rs.50,000 – Rs.60,000</p>		<p>personnel administration in reputed R&amp;D institutions, commercial organizations/ industries.</p> <p>Desirable:</p> <ul style="list-style-type: none"> <li>• Post-graduate degree, such as Master of Business Administration OR Company Secretary, OR Cost Accountant OR Chartered Accountant.</li> </ul>	<ol style="list-style-type: none"> <li>5. Allocation of Finance and Insurance</li> <li>6. Overall monitoring, evaluation and project management</li> <li>7. Entering into Contracts with project developers</li> <li>8. Coordinate and monitor procurement activities of the on-going projects</li> <li>9. Facilitation for getting clearances / NOCs / Customs Duty Exemption from various ministries/departments</li> <li>10. Oversees the operation of office accounts and plans and monitors expenditure as appropriate, develops and/or co-ordinates budgets for the project</li> <li>11. Develops policies, procedures and systems which ensure productive and efficient office operation</li> <li>12. Statutory compliances</li> </ol>
<p>Post Code: <b>JE</b></p> <p>Name of the Post : <b>JUNIOR ENGINEER</b></p> <p>Max. Age : 28 years</p> <p>Consolidated Salary : Rs.35,000/-</p>	<p>2</p>	<p>Essential:</p> <ul style="list-style-type: none"> <li>• Three years Diploma in Electrical / Electronics / Instrumentation Engineering with at least second class.</li> <li>• Minimum two years experience in the field of wind energy.</li> </ul> <p>Desirable:</p> <ul style="list-style-type: none"> <li>• Bachelor's Degree in Electrical &amp; Electronics/ Electronics &amp; Instrumentation</li> </ul>	<ol style="list-style-type: none"> <li>1. Instrumentation activities for meteorological / oceanography / bathymetric surveys.</li> <li>2. Data acquisition.</li> <li>3. Operation and Maintenance of instruments deployed at site.</li> <li>4. Maintenance of database at NIWE</li> </ol>
<p>Post Code: <b>JEA</b></p> <p>Name of the Post : <b>JUNIOR EXECUTIVE ASSISTANT (Steno-Typist)</b></p> <p>Max. Age : 28 years</p> <p>Consolidated Salary : Rs.25,000/-</p>	<p>1</p>	<p>Essential:</p> <ul style="list-style-type: none"> <li>• Passed 10+2 from a recognized Board/ Institution. Passed 80/30 w.p.m. in Shorthand / English Typewriting – Proficiency in MS Office.</li> </ul> <p>Desirable:</p> <ul style="list-style-type: none"> <li>• 1–2 years experience as Steno-typist in reputed R&amp;D institutions, commercial organizations/ industries.</li> </ul>	<p>In addition to the duties of stenotypist they should also carry out any other duties assigned in the day to day activities.</p>



## Terms & Conditions:

1. Candidates must be citizens of India.
2. The format of application (Annexure - A) is available on NIWE website. The candidates are required to fill-in the application form in all respects and should accompany copies of the following certificates duly self attested.
  - (i) 10<sup>th</sup> standard certificate or equivalent in support of Date of Birth.
  - (ii) 12<sup>th</sup> standard or equivalent mark sheet.
  - (iii) Community certificate in respect of SC/ST/OBC candidates
  - (iv) Degree /Diploma certificate
  - (v) P.G. Degree Certificate along with mark sheets of each year
  - (vi) Certificate for proof of experience
  - (vii) Other documents, as applicable, relevant to the post applied for
3. In case a particular University / Institution does not have any criteria of first class or equivalence, 60% will be taken as equivalent to first class. In case of non-availability of conversion formula, CGPA/CPI of 6.75 (on 10 point scale) will be taken as equivalent to 60% as per AICTE guidelines. For any other point scale of CGPA/CPI, the equivalence may vary proportionally.
4. Experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed qualifications essential for that post.
5. The candidates should not have exceeded the maximum age limit specified above as on the last date of receipt of Applications i.e. 28.03.2018. On production of proof, reservation and relaxation in age to SC/ST/OBC/PWD/Ex-servicemen will be given as per GOI rules.
6. Women candidates fulfilling the requirements are encouraged to apply for the posts.
7. NIWE may fix suitable norms for short listing the applications depending upon the number of candidates applied for the post and the vacancies available so as to restrict the number of candidates to a manageable level and the decision of the screening committee shall be final.
8. Mere fulfilling the minimum prescribed qualifications and experience will not entitle any right to be called for test/interview.
9. Number of posts indicated is tentative and may increase/decrease based on the actual requirement.
10. Based on the qualification and experience and on the evaluation by the expert panel members, the salary will be fixed accordingly in the range of Rs.50,000/- to Rs.60,000/- in respect of Project Engineer/Officer.
11. Other than the consolidated salary as shown against each post the candidates selected will not be entitled to any other benefits or concessions admissible to regular employees of NIWE.
12. The candidates selected are liable to work anywhere in India and can be posted in any of the projects of NIWE. They shall not have any right to claim regular appointment in NIWE.



13. The applications received after due date or without enclosures or incomplete applications will be summarily rejected. NIWE cannot take any responsibility for transit and other delays.
14. Applications with the following deficiencies shall be rejected without any notice to the candidates and no correspondence on such rejections would be entertained:
  - i) Non-affixing of photograph
  - ii) Unsigned application
  - iii) Non enclosure of proof of certificates for essential qualification, experience, age, etc.,
  - iv) Non-submission of valid proof for SC/ST/OBC/PWD/ESM wherever necessary for age relaxation.
15. The mode of recruitment could be written and / or interview or both.
16. No TA/DA will be paid for attending the interview / written examination.
17. The engagement is time bound and purely temporary on contract basis for a fixed term. The duration of the engagement would be initially for a period of one year and extendable based on performance and need for a total period of 3 years on year to year to basis or co-terminus with the project or non-allotment of funds from the Ministry in which he/she is engaged, whichever is earlier.
18. If the candidate wants his/her application to be considered for more than one post, separate application should be submitted for each post.
19. Canvassing in any form will be treated as disqualification.
20. Any further information regarding this recruitment will be hosted only in the NIWE's official website.
21. The completed applications should be sent to The Deputy Director General (F&A), Velachery –Tambaram Main Road, Pallikaranai, Chennai-600100, so as to reach on or before the due date, duly superscribing on the envelope "The post name and code" for which applied.

Last date for receipt of applications	28.03.2018
Last date for receipt of applications North-Eastern Region and Andaman and Nicobar Islands and the Union Territory of Lakshadweep	10.04.2018

